INBU-4880-01 Understanding China: Its Role in Global Business
SYLLABUS AND SCHEDULE | FALL 2018

Course description/rationale
This course is geared to students who want to learn about the reality of China as a business opportunity as well as a threat, together with China’s state of market development. Building on over two decades of direct experience and recent interviews with 150 CEOs of foreign invested enterprises (FIEs) in China, CEOs of privatized Chinese companies as well as government officials and other experts.

China is changing almost by the day so we will rely heavily on contemporary readings as well as some recent research-based texts and other highly readable material. Outside contributors may be invited to share their perspectives.

Your learning is my primary concern in this course, so I may modify the schedule if, for instance, we discover we need to spend time on a certain topic and less on another.

Course information
Course code: INBU-488-01  
# credits: 5
Location: Pigott 306
Class times: TTh 1:30 to 3:35pm
First session: Sept 27
Last session: Dec 4

Instructor information
Instructor: Dr David McHardy Reid
Phone: 206 296 2473
Email: reidd@seattleu.edu
Office: Pigott 513
Office hours: TTh 3:45 pm to 4:15 pm
(or) Please phone or email to arrange appointments outside office hours.

I will check my Canvas Inbox regularly. Please use the contact channel thru Canvas. You can email me at any time, but you may not receive a response outside regular business hours. Generally, emails received before 3 p.m. will receive a response before 5 p.m., and emails received after 3 p.m. will receive a response on the following business day. Business days are Monday–Friday, except for holidays.
Table of contents

China is changing almost by the day so we will rely heavily on contemporary readings as well as some recent research-based texts and other highly readable material. Outside contributors have been invited to share their perspectives.

Course description/rationale........................................................................................................... 1
Course information .......................................................................................................................... 1
Instructor information .................................................................................................................... 1
Table of contents .......................................................................................................................... 2
Learning outcomes ........................................................................................................................ 2
Instructional methods .................................................................................................................... 3
Provisional schedule and readings ................................................................................................. 4
Evaluation: Overview of assignments ............................................................................................ 6
Required readings and materials ..................................................................................................... 9
Recommended resources for additional exploration ........................................................................ 9
Academic resources ....................................................................................................................... 10
  Library and Learning Commons ................................................................................................. 11
  Academic integrity tutorial ....................................................................................................... 11
General course and university policies .......................................................................................... 11
  Support for students with disabilities ......................................................................................... 11
  Classroom norms ...................................................................................................................... 11
  Missed classes .......................................................................................................................... 12
  Cell phones, laptops, and recording devices .............................................................................. 12
  Academic policies on the Registrar website .............................................................................. 12
Grading procedures and policies .................................................................................................. 13
  Attendance and participation expectations ............................................................................. 13
  Grading scale ........................................................................................................................... 14
  Submitting your assignments .................................................................................................. 15
  Formatting your assignments .................................................................................................. 15
  Bibliography and citation requirements .................................................................................. 15
  Assignment deadlines and extensions ..................................................................................... 15
Student responsibilities for learning .............................................................................................. 16

Learning outcomes

You will learn about:

1. China’s competitive environment
2. China’s rapid development
3. Growth and the physical environment
4. The Role of the state
5. The challenge for government
6. Development of infrastructure
7. State Owned Enterprises
On successful completion of this course (i.e. by passing this course), you will be able to discuss
1. Privatized and corporatized companies
2. The competitive advantage of Chinese companies
3. Competencies for foreign companies to succeed
4. Foreign direct investment into China
5. Outward China investment
6. Branding in China
7. The Intellectual Property challenge

Instructional methods
Education research shows that your learning is greatest when you are actively involved in making sense of new concepts (“constructing knowledge”) and when you do this in social settings. This model is technically called “social constructivism.” We will use this model throughout the course, so you can expect to
- be engaged in plenty of classroom activities to build on the readings you have done for each class
- work in small groups during class and for those groups to change on a regular basis
- ask your instructor for clarifications, rather than expecting lectures.

If you find that you haven’t managed to complete a reading before class, you will likely find that particular class frustrating, since we will build on and apply the readings each time (including trouble-shooting the issues you found most perplexing), but class will not involve regurgitating the content of the readings. I hope you find this an engaging and enjoyable approach to learning.

Building on over two decades of direct experience and recent interviews with 250 CEOs of foreign invested enterprises (FIEs) in China, CEOs of privatized Chinese companies as well as government officials and other experts
# Provisional schedule and readings

## Course Outline

* See Canvas/Modules for additional readings

<table>
<thead>
<tr>
<th>Main Topic</th>
<th>Date</th>
<th>Speaker/Video</th>
<th>Case (s)</th>
<th>Submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction:</td>
<td>Sept 27</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Introduction: Historical context and contemporary developments. CSF 1000&lt;br&gt;Kynge: Ch 1</td>
<td>Oct 2</td>
<td>Video: Contrasts Country Life; Interdependence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Recent perceptions of China</td>
<td>Oct 4</td>
<td>Guest speaker: Edison Zhang</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. China’s rapid development and business environment&lt;br&gt;Kynge Chs 2 and 3&lt;br&gt;Shirk Ch 2</td>
<td>Oct 16</td>
<td>Video: Family Separation</td>
<td>Pfizer and Viagra</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Title</td>
<td>Date</td>
<td>Contributors</td>
<td>Notes</td>
</tr>
<tr>
<td>---</td>
<td>----------------------------------</td>
<td>--------</td>
<td>-----------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>7</td>
<td>Understanding Chinese Business: Perception vs. Reality</td>
<td>Oct 18</td>
<td>Guest speaker: YP Chan</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>America First, America Last?</td>
<td>Oct 23</td>
<td>Apple</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Introduction to strategy</td>
<td>Oct 25</td>
<td>Guest contribution: Brad Chase: Ex Microsoft</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Guanxi strategy</td>
<td>Oct 30</td>
<td>Google Inc: “Figuring out How to Deal with China”</td>
<td>EM</td>
</tr>
<tr>
<td>11</td>
<td>China Investment</td>
<td>Nov 1</td>
<td>Guest contribution: John Zagula Ignition Capital</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Global and China Issues</td>
<td>Nov 6</td>
<td>Video: Freedom and Justice</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Radical perspectives</td>
<td>Nov 8</td>
<td>Guest contribution: Steve Dickinson of Harris Bricken law firm</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Examination</td>
<td>Nov 13</td>
<td>CA</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Current Issues: Environmental cost of development</td>
<td>Nov 15</td>
<td>Video: Environment Sanlu</td>
<td></td>
</tr>
</tbody>
</table>
16. Final project presentations (3)  
   Nov 20

17. Business Issues, intellectual property challenge*  
   Nov 22  
   Flexible learning session

Thanksgiving break  
   Nov 27

18. Final project presentations (3)  
   Last Class  
   Nov 29

19. Submission of final reports  
   Dec 4  
   FGP Reports Due

**Evaluation: Overview of assignments**

You will be evaluated in the following areas: (1) written case analysis, (2) executive memo (EM), (3) participation (attendance, in-class participation, and discussion forums), and (4) a final project. The weights of these elements are:

- Case Analysis (individual) 5%
- Group Case Presentations 20%
- Class Examination 15%
- Executive memo (individual) 10%
- Participation (individual) 25%
- Final Group Project 25%

____ 100%
**Case Analysis:** During the quarter you must submit a written analyses of the case: Apple. This, and all other written assignments, are due to be submitted via Canvas before the start of the class in which the case will be discussed. Those students assigned to present this Apple case above should analyze the next adjacent case, Google.

To encourage interactive learning, these case analyses may be completed in groups of two students (pairs). Alternatively, you may do this assignment on an individual basis.

Grading of your case analysis will be based on:

- The thoroughness and depth of your analysis.
- The extent to which you present clear, logical, consistent arguments.
- The extent to which your analysis reflects the concepts covered in the course.
- The extent to which the various parts of your paper fit together and build each other.
- The extent to which your conclusions and recommendations are specific and justified.
- The degree to which your report is well written and organized.

**Group Case Presentations and report:** Groups will present and lead the discussion of the cases each week. Thereafter, groups will submit a 2000 word report and the PowerPoint depicting the analysis.

**Executive Memos:** You will submit one EM, around two pages/600 words based on a contemporary reading relating to the theme of the course: Understanding China. The first of these is due Oct 24.

**Brief for Executive Memos**

You should be reading The Economist, The Wall Street Journal, or something similar. I expect you to identify a topical article, or two, related to the theme of the course: Understanding China: Its role in Global Business. Produce a two page (500-600 words) analytical summary that will stand scrutiny against the grading rubric posted on Canvas. I am not looking for essay format, rather short report format with headings. Please attach or link to the article(s) on which you draw.

**Case Discussion and Class Participation**

**Participation:** The essence of China strategy and strategy generally is seeing underlying patterns in business situations. The most skillful managers can see patterns that elude others. The ability to see just a bit more clearly is an ability that this course is designed to develop; it can make all the difference. This course uses case analyses and in-class case discussions to develop this skill. Its success depends heavily on the quality of class discussion, and so thorough preparation for these discussions is essential.
To prepare for class, please read the case materials, think about the case preparation questions, and discuss your analysis of the case with your study group before class. I will focus primarily on the quality of your input in grading class participation, however, it usually takes at least some quantity of participation to make that evaluation. I grade participation each session. A no show attracts a zero score.

To help me learn student names quickly, please pick a specific seat for the first class session and remain in that seat through the early weeks of the course.

You are expected to attend all classes. You cannot make-up a case discussion that you have missed: there are no outside readings or work you can do that can provide a good substitute for being in class and participating in the discussion.

This course will make extensive use of Canvas.

Some students come to case discussions with a pre-prepared point they wish to make and wait for the opportunity to add it to the class discussion. This is not a good strategy. It is unlikely that you will be able to add such a pre-prepared point at just the right moment. Adding it at the wrong moment simply distracts and confuses the direction of discussion. The better strategy is to come to case discussion with a set of issues you have explored and are prepared to discuss in a variety of contexts.

Good case discussions take the group farther than any one individual or study group was able to go on their own. I will develop grades and scores based on the quantity and quality of your classroom contributions. The criteria are:

- Are the points made relevant to the discussion?
- Do they go beyond a mere recitation of case facts, and are implications clearly drawn?
- Is there evidence of analysis rather than just expression of opinions?
- Are comments linked to those of others?
- Did the contribution further the section’s understanding of the issues?
- Is the participant a good listener?
**Final Group Project:** The final project is to be done in your allocated groups. The assignment is as follows:

Select a company in an arena that you believe is especially threatened by China’s advantages, or due to flaws in strategy. Prepare a written report and classroom presentation to address three issues: (1) the company’s current strategy, (2) the reasons for underperformance, and (3) your recommendations for strategic change to meet the China threat and provide a more robust competitive response. Be sure to explain why the change in strategy that you propose is likely to improve performance. Your report should be not much more than 20 double-spaced pages of text (11pt or higher font) with additional exhibits attached.

The last two class sessions of the course are reserved for oral presentations of final projects. Please submit both your written report and a copy of your slides at the beginning of class on the day your presentation is scheduled.

**Required readings and materials**

**Essential Course Background Reading:**
1. Clissold, T. Mr China*
2. Kynge, J. China Shakes the World*
3. Course Case Pack from Bookstore* (see Course Outline below for reading schedule)
4. Recommended: Shirk, Susan, Fragile Superpower
5. Recommended: Kissinger, H. ‘Kissinger on China’
6. The Economist, Financial Times, Wall Street Journal, etc.

*Essential

The texts 1 and 2 are short books that you should read in their entirety, though some specific cross-references to the lectures are supplied to the Kynge book. These books will provide an essential feel for the flavor and business reality in China. The cases, which we will discuss each week help us drill down and look at the collective business effect.

**Recommended resources for additional exploration**

Other useful sources that deliver something of China’s perspective are:

http://www.chinaview.cn/china/index.htm
http://www.chinadaily.com.cn/

And from Hong Kong:

www.scmp.com

The WSJ is available to you at a low, discounted rate of $24.95 for a 10-week home or office delivery subscription with full access to wsj.com, an 80%+ discount off of the newsstand price:

http://subscribe.wsj.com/quarter.
The Economist is the best and most cost effective source of Global Business news. I urge to buy a student subscription. It is on offer to you at 77 percent discount: https://www.economistsubscriptions.com/searchstudent/us/. This, apart from provision of the newspaper will buy you searching rights to the website-based archives.

**Academic resources**

My goal is to create a learning environment in which you can be incredibly successful. I will work hard to create and improve the learning environment throughout the quarter/semester based on my own observations of the course and your feedback on what would help you learn more. In return, I ask and encourage you to make the most of this learning opportunity. Please take advantage of the academic support services available to you at the university. Even if you have had excellent study skills in the past, it is easy to slip into suboptimal habits and these services can help you excel in your studies.
LIBRARY AND LEARNING COMMONS
http://www.seattleu.edu/learningcommons/

WRITING CENTER
The Writing Center employs undergraduate writing consultants who assist students at all stages of the writing process. Consultants will help students begin writing tasks, organize and develop first drafts, and revise and edit later drafts.

LEARNING ASSISTANCE PROGRAMS
Learning Assistance Programs provide peer tutoring, facilitated study groups, and learning strategy development through scheduled workshops and individual meetings with a learning specialist.

RESEARCH SERVICES
Need help finding research? Save time by starting with your Research Services Librarians. We are eager to help you at any stage of the research process. Contact us if you need help brainstorming keywords, using our databases, finding articles and books or sorting through the information you find on the internet. Students can receive help in person, by chat, phone, or email, or by scheduling a research consultation.

ACADEMIC INTEGRITY TUTORIAL
https://www.seattleu.edu/academicintegrity/

General course and university policies

SUPPORT FOR STUDENTS WITH DISABILITIES
If you have, or think you may have, a disability (including an “invisible disability” such as a learning disability, a chronic health problem, or a mental health condition) that interferes with your performance as a student in this class, you are encouraged to arrange support services and/or accommodations through Disabilities Services staff located in Loyola 100, (206) 296-5740. Disability-based adjustments to course expectations can be arranged only through this process.

CLASSROOM NORMS
During our first class session, we will jointly create classroom norms (or “agreements”) to which we will all abide so that we have the most productive and positive learning environment. We will also revisit these norms regularly during the quarter/semester. Regular examples from previous years include that we agree to:

- Start and end on time
- Come to class prepared
- Participate actively in discussion
• Show one another courtesy, including when we disagree.

MISSED CLASSES
If you expect to be absent or to be late, please e-mail me beforehand (or as soon as possible). I will pass on your apologies to the group at the start of class.

If for any reason you do miss a class, be sure to obtain notes from one of your peers to catch up. If, after going over those notes and checking the readings for the class, you still have questions, please arrange to meet me during office hours to discuss. Remember to bring those notes with you so that we can work on your specific, focused questions.

CELL PHONES, LAPTOPS, AND RECORDING DEVICES
So that we can all stay focused and get the most from our time in class, all cell phones – including my own – must be turned off except by prior agreement. (For instance, if you’re the primary caregiver for someone, a relative or close friend of someone who’s critically ill in hospital, or an expectant birth partner, please let me know so that we can make a suitable arrangement.)

There will be a few opportunities during class to use your laptops. I don’t appreciate people surfing the net during class. If I suspect you are doing this your participation score will likely suffer.
• Good note-taking skills are vital for you in your future careers: You can’t always rely on technology being available, can’t expect to be given prepared summaries or notes, nor can you afford the time to write everything long-hand. It’s important that when you graduate, you have some good note-taking techniques and can differentiate essential facts from background information during a discussion.
• Using laptops can be a distraction, both for other students and for the instructor. The temptation to attempt to “multi-task” using technology in class can also be enormous, but to do so would be extremely discourteous to the entire class, and would be a waste of your own learning opportunity.
• Recording devices can make individuals feel less free to express themselves and can therefore constrain discussion.

Please be respectful of other students’ time and commitment to their studies by not breaching this policy so that we don’t end up in the embarrassing position of having to ask you to leave the class. If your phone does accidentally go off, I expect you to turn it off immediately, and not to answer the call.

ACADEMIC POLICIES ON THE REGISTRAR WEBSITE
https://www.seattleu.edu/registrar/academics/performance/
Be sure that you understand the following university academic policies, posted on the Registrar’s website:

ACADEMIC INTEGRITY POLICY
ACADEMIC GRADING GRIEVANCE POLICY
PROFESSIONAL CONDUCT POLICY
(only for those professional programs to which it applies)

Grading procedures and policies

ATTENDANCE AND PARTICIPATION EXPECTATIONS
Numerous research studies have shown that when students actively ask and answer questions, they take greater interest in the material, they clarify shared misconceptions, and they retain more information. I would like to see all of you actively participating in the learning process during discussion, interactive micro-lectures, and small-group work. At a minimum, active participation requires regular and attentive class attendance.

The essence of China strategy and strategy generally is seeing underlying patterns in business situations. The most skillful managers can see patterns that elude others. The ability to see just a bit more clearly is an ability that this course is designed to develop; it can make all the difference. This course uses case analyses and in-class case discussions to develop this skill. Its success depends heavily on the quality of class discussion, and so thorough preparation for these discussions is essential.

To prepare for class, please read the case materials, think about the case preparation questions, and discuss your analysis of the case with your study group before class. I will focus primarily on the quality of your input in grading class participation, however, it usually takes at least some quantity of participation to make that evaluation. I grade participation each session. A no show attracts a zero score.
To help me learn student names quickly, please pick a specific seat for the first class session and remain in that seat through the early weeks of the course.

You are expected to attend all classes. You cannot make-up a case discussion that you have missed: there are no outside readings or work you can do that can provide a good substitute for being in class and participating in the discussion.

This course will make extensive use of Canvas.

Some students come to case discussions with a pre-prepared point they wish to make and wait for the opportunity to add it to the class discussion. This is not a good strategy. It is unlikely that you will be able to add such a pre-prepared point at just the right moment. Adding it at the
wrong moment simply distracts and confuses the direction of discussion. The better strategy is to come to case discussion with a set of issues you have explored and are prepared to discuss in a variety of contexts.

Good case discussions take the group farther than any one individual or study group was able to go on their own. I will develop grades and scores based on the quantity and quality of your classroom contributions. The criteria are:

- Are the points made relevant to the discussion?
- Do they go beyond a mere recitation of case facts, and are implications clearly drawn?
- Is there evidence of analysis rather than just expression of opinions?
- Are comments linked to those of others?
- Did the contribution further the section’s understanding of the issues?
- Is the participant a good listener?

### PARTICIPATION GRADING RUBRIC

<table>
<thead>
<tr>
<th>CRITERION:</th>
<th>POSITIVE ATTRIBUTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finds ways to connect own comments to the comments made by other students in class.</td>
<td>Frequently</td>
</tr>
<tr>
<td>Answers questions in class posed by the professor or by other students OR offers helpful explanations when another student is confused.</td>
<td>Frequently</td>
</tr>
<tr>
<td>Uses language that is appropriate for the classroom and is courteous towards other students and the professor.</td>
<td>Frequently</td>
</tr>
<tr>
<td>Demonstrates that s/he is doing the reading through questions, answers and comments in class.</td>
<td>Frequently</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NEGATIVE ATTRIBUTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Misses class.</td>
</tr>
<tr>
<td>Shows up late to class.</td>
</tr>
<tr>
<td>Exhibits disruptive behavior (e.g. interrupts others, falls asleep, dominates conversation, breaches class-generated norms, etc.).</td>
</tr>
</tbody>
</table>

### GRADING SCALE
A 100–94 Superior  B− 82–80  D+  69–67
A− 93–90  C+ 79–77  D  66–63  Poor
B+ 89–87  C 76–73 Adequate  D− 62–60
B 86–83 Good  C− 72–70  F  59 or less  Failing

SUBMITTING YOUR ASSIGNMENTS
All your assignments must be submitted to me in person at the beginning of class. If you are unable to do so (for instance, because you are sick), please submit your assignment BEFORE the beginning of class via Canvas so that it is marked as being on time.

FORMATTING YOUR ASSIGNMENTS
It is important that your work is clearly presented and easy to read. This will enable me to return your work more quickly. Equally, your efforts should be focused on the content, not the layout, so you must present your work as follows.

<table>
<thead>
<tr>
<th>HOW?</th>
<th>WHY?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Word processed</td>
<td>When you graduate, you will be expected to have good IT skills, so it's important to practice for accuracy and speed. It's also much easier to read.</td>
</tr>
<tr>
<td>Font: 11 point Arial (for PC)</td>
<td>Sans serif fonts like Arial and Helvetica are easier to read than serif fonts (e.g. Times New Roman), particularly for people with visual impairment.</td>
</tr>
<tr>
<td>or 11 point Helvetica (for Mac)</td>
<td></td>
</tr>
<tr>
<td>Left aligned</td>
<td>Left-aligned text is easier to read because the spaces between the words are equal. Justified text (where both margins squared) has uneven spaces that can cause problems, especially for people with visual impairment or with dyslexia.</td>
</tr>
<tr>
<td>Double spaced</td>
<td>This leaves room for people (including you) to add notes and make corrections.</td>
</tr>
<tr>
<td>Double-sided</td>
<td>This saves paper, so your environmental conscience is a little clearer. It also makes up for the fact that you're double-spacing!</td>
</tr>
<tr>
<td>Black ink</td>
<td>Colored ink is expensive and wasteful. We're also more interested in your ideas that your design flair.</td>
</tr>
<tr>
<td>Include a Word Count at the end of the assignment</td>
<td>So that your instructor can see how much you have written and so that you can gauge whether you are within 10% of the required word count.</td>
</tr>
</tbody>
</table>

BIBLIOGRAPHY AND CITATION REQUIREMENTS
All citations must follow the *APA Publication Manual* (6th edition), since it is the standard referencing system for this discipline. It may be different from other systems you have used, so follow the Manual's citation guidelines carefully. This is an opportunity to demonstrate your attention to detail.

ASSIGNMENT DEADLINES AND EXTENSIONS
In this class, you are expected to conduct yourselves as professional, courteous, and well-organized individuals – this is what any organization will expect of you when you complete your degrees. Acting in this way helps give Seattle University graduates a reputation as excellent and reliable colleagues, and in turn it means that your degree is worth more in a competitive marketplace. One of the most important ways you will demonstrate these behaviors in class is by ensuring that your work is ALWAYS ON TIME.

Assignments must be submitted by the set deadlines and will typically be returned within 10 business days. It is essential that you plan ahead for all eventualities to ensure that none of your work is late. Check the session-by-session schedule at the end of this syllabus to see when assignment briefings will be given and when assignments are due. This enables you to plan now. Block out time in your calendar now so that you know exactly when you will be working on assignments for this course. Make sure you give yourself extra time just in case you run into difficulty with an assignment, have a computer problem, or feel unwell.

I have blocked out times in my own schedule specifically for grading your work so that I can return it to you quickly while the work is still fresh in your minds. Any late work will therefore receive a 0% grade.

If you are unable to complete course requirements because of extenuating circumstances, please notify me on or before the date the assignment is due and provide relevant supporting documentation (e.g. doctor’s note, note from counselor).

An agreement to receive an Incomplete (I) grade may be negotiated if your circumstances do not allow you to finish the course on time. The Incomplete Removal Policy of the university is available on the Office of the Registrar web site: https://www.seattleu.edu/registrar/Policies.aspx

**Student responsibilities for learning**

You can expect to devote an average of two hours outside of class to the subject matter (readings and preparation, as well as substantive assignments and participation exercises) for every hour in class. As this is a five-credit class, you can reasonably expect an average of 10 hours of homework each week. I have tried to ensure that the workload is evenly distributed throughout the course, but if you find you have less than the normal amount of work one week, I suggest you read ahead for future classes.

Please refer to other course policies on attendance, participation, missed classes, and assignment deadlines earlier in this syllabus.

---

*Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in educational programs or activities that receive Federal financial assistance. This prohibition includes sexual misconduct, which encompasses sexual harassment and sexual violence. Seattle*
U remains committed to providing a safe and equitable learning, living, and working environment. Seattle U offers emergency, medical, and other support resources, as well as assistance with safety and support measures, to community members who have experienced or been impacted by sexual misconduct.

Seattle U requires all faculty and staff to notify the University’s Title IX Coordinator if they become aware of any incident of sexual misconduct experienced by a student.

For more information, please visit https://www.seattleu.edu/equity/. If you have any questions or concerns, you may also directly contact the Title IX Coordinator in the Office of Institutional Equity (email: oie@seattleu.edu; phone: 206.296.2824)